



Application Form

GUIDELINES

1. Be sure to read the GDI – Metis Health and Wellness Scholarship and Bursary (MHWSB) application carefully, answer each question (please print) and sign the application form.
2. All applicants must submit a complete application with all required documents.
3. All applications must be forwarded directly to:
Health and Wellness Scholarship Secretary, Selection Committee
Gabriel Dumont Institute of Native Studies and Applied Research
2nd Floor, 219 Robin Crescent
Saskatoon, SK S7L 6M8
4. Be sure to submit your application before the deadline indicated in the application form.
5. If you have any questions, please contact the Coordinator at the Gabriel Dumont Institute (GDI).

BACKGROUND

The Gabriel Dumont Institute, in partnership with the Metis Nation – Saskatchewan (MN-S) and the Metis National Council (MNC), is pleased to offer a unique funding opportunity for Metis students entering into, or already involved in, health related fields. The Metis Health Human Resources Initiative (MHHRI) is a strategic program to increase the number of Metis in health-related careers. More detailed information is available on the MNC website at: www.metisnation.ca

APPLICATION DEADLINE

The deadline for submission of applicants is June 28 and Jan 28 each year.
Applications that are post-marked after the deadline will not be reviewed.

WHO CAN APPLY?

You are eligible to apply for financial assistance if you are:

- 1) A Saskatchewan resident for at least one year that is registered with a Métis Local in SK.
- 2) Enrolled as a full-time student at a post-secondary level in a program of study at an accredited University, College, or training institute and pursuing a certificate, diploma, or degree; there is an exception for one-year upgrading or certification programs such as the Access to Nursing program.
- 3) Part-time studies are eligible for re-imbusement of tuition and applicable books only. Submission of receipts is required. Ensure your application clearly indicates your type of study.
- 4) Studying a branch of the health sciences that includes: nursing, medicine, dentistry, pharmacy, lab technology, physiotherapy, dietetics, nutrition, health administration and public health policy.
- 5) More health related fields are available; ensure your field of interest is clearly outlined.

CATEGORIES

Scholarships

Definition: The intent of scholarships is to provide awards to applicants who demonstrate Academic merit with marks of 70% or higher. Applicants must also provide evidence of involvement and contribution to the Metis community and commitment to health careers.

Target Métis people entering or enrolled in qualifying health related programs

Entrance Scholarship	up to \$3,000.00 per award
Continuation Scholarship	up to \$5,000.00 per award
Graduate-level Scholarship	up to \$5,000.00 per award
Completion Scholarship	up to \$5,000.00 per award

Bursaries

Definition: The intent of bursary awards is to support applicants who clearly demonstrate the need for financial assistance. All applicants are assessed in accordance with established criteria.

Target Métis people entering or enrolled in qualifying health related programs

All scholarship categories are available as a bursary and will require detailed financial information to establish the level of need of the applicant.

Submitting an application does not guarantee that an applicant will receive funding. Every applicant is assessed individually. The level of financial assistance varies with the number of applicants and the available funds for allocation. Therefore, it is necessary to explore all other possible sources of revenue to complement any award received from GDI.

Loan Remission

Target Métis people who have a registered loan debt with a bank, financial institution, or government student loan within Canada who are enrolled or have completed a qualified health related program

Loan remission applications will require detailed financial information from the identified agency and the applicant. Loan remission awards will be based on financial need and available program funding.

CRITERIA FOR AWARDS

- Métis (mandatory)
- Provincial residency of 1 year or more (mandatory)
- Métis volunteerism (reference letter recommended)
- Commitment to work with Métis people (application essay and/or cover letter – 250 words)
- Program of study (priority area for Sask)
- Minimum academic standing of 70% (mandatory for scholarship awards)
- Submission of personal financial information for all Bursary applications
- Submission of financial information from funding agency, as well as, personal financial information for all Loan Re-mission applications
- Financial information will be assessed back one year from scholarship deadline
- Applications will be assessed with graded criteria based on overall quality, financial need, and academic achievement
- An Application does not guarantee funding for the applicant
- One-year awards are deemed non-renewable or one-time awards
- Part-time studies are eligible for tuition & applicable books for reimbursement only. Submission of receipts is required
- Maximum levels of awards have been established for each category
- The applicant is responsible for the completion and clarity of all required information or the application will be declined.

APPLICATION PROCESS

Conditions:

- 1) Applicants must clearly identify the type of Scholarship or Bursary they are applying for, one only.
- 2) If you are applying for a Scholarship complete Sections 1-5 and Sections 11-14. You are not required to complete Sections 6 – 10.
- 3) If you are applying for a Bursary you must complete the entire application - Sections 1-14.
- 4) Applicants must indicate what type of bursary they are applying for, one only.
- 5) Applicants applying for the **first time** are asked to submit a one (1) page essay on career aspirations and future professional relationship with the Metis community.
- 6) Applicants will be contacted for necessary follow-up materials and/or questions regarding their application.
- 7) Each application is for a single year only. All students must complete a current application form for each year they wish to receive an award.
- 8) Applicants are requested to advise program staff of any changes to their mailing address, telephone numbers, or related contact information.
- 9) Applicants are required to provide notification of change of circumstances that may impact their program of studies.
- 10) Applicants may be requested for an interview by the review committee.

SUCCESSFUL AWARD RECIPIENTS

Conditions:

- 1) Awards allocated must be used for the program of study and the academic year specified on the application form.
- 2) Awards are deemed as income by the Canada Customs and Revenue Agency and must be reported as such. You will receive a T4A form from the Gabriel Dumont Institute in the amount of your award.
- 3) If you receive an award, upon completion of your school year, you must update any financial information required by the program staff within thirty (30) days after studies end; or included with your application, if you are reapplying for the next year of study.
- 4) Information is held in trust of the applicant and according to the *Freedom of Information and Protection of Privacy Act (1996)* and it is recommended for all applicants to keep photocopies of all information sent to the office and applicants may be required to produce it, if requested.

Section 1 – Information Source

How did you learn about this award? (Check as many as applies.)

- College/University Community Agency Family Member Financial Aid Office
 Friend Guidance Counselor In Remote Community In rural community
 In urban community Magazine Newspaper Poster, Brochure, Flyer
 Previous Recipient Radio Teacher/Professor Website
 Other (Please identify) _____

Section 2 – Funding Type

You must declare the type of funding for the Review committee. Note: Please see page 2 for definitions of scholarships and bursaries.

- Entrance Scholarship Entrance Bursary Loan Remission
 Continuation Scholarship Continuation Bursary
 Graduate-level Scholarship Graduate Bursary
 Completion Scholarship Completion Bursary

Section 3 – Personal and Contact Information

Family Name	Given Name(s)	S.I.N.	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
		Date of Birth (dd/mm/yy)	
Address While in School:			
Street Address			
City	Province/Territory	Postal Code	Telephone
Permanent/Home Mailing Address:			
Street Address			
City	Province/Territory	Postal Code	Telephone
Address you would like us to use: <input type="checkbox"/> School <input type="checkbox"/> Permanent		Email Address	

Section 4 – Education

Identify institution you plan to attend	Admission confirmed? <input type="checkbox"/> Yes <input type="checkbox"/> No	What year of study are you entering? (year bursary award will be applied to) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5		
Length of program (in years)? <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	Identify the Degree/Diploma that you will receive upon graduation.	Year you will complete your program?		
<input type="checkbox"/> Full-time study	<input type="checkbox"/> Part-time study	<input type="checkbox"/> On-line Study		
Start date this academic year (dd/mm/yy)	Finish date for this academic year (dd/mm/yy)	What job/career/occupation do you hope to have when you graduate?		
Please list the last three schools, colleges, or universities you have attended.				
From (dd/mm/yy)	To (dd/mm/yy)	Name of Institution	Program	Degree/Diploma Granted
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Grade Point Average				
Most recent grade average is ___ out of a possible ___ OFFICIAL GRADE TRANSCRIPT MANDATORY				

Section 5 – Previous Health and Wellness Scholarship Support

How much financial assistance have you received from MHWSB in the past?

Year (s) _____ Amount(s) \$ _____ \$ _____ \$ _____

REMINDER: If you received an award from MHWSB prior to this application, the financial portion of this application must be submitted before you will be considered for funding.

Section 6 – Determining Financial Need – Budget (Bursary Only)

- For the current school year, from the start date to the end of the school period (depending on your program of study this may be 8, 10, or 12 months), provide a summary of the financial resources/income anticipated and estimated financial expenses using the tables provided.
- Married and common-law students should indicate their total family income (after tax and other compulsory deductions) and total family expenses.
- MHWSB encourages all students to make a personal financial contribution to the costs of their education.
- Your budget must include a projection of income. Budgets that list only expenses without a projection of income will be deemed incomplete and will not be presented to the selection committee.

Residency While in School (Check all that apply)

On my own With my parent(s) Student residence Subsidized housing
 With Roommate(s) With spouse or common law partner With child(ren)

Current Marital Status

Single Married Common Law Divorced Separated Widowed/Widower

Dependants
Identify # of dependants: _____ List ages of dependants: _____

Current Employment: While in school, I will work part time. Yes No Not Sure

Transportation

- During the school year, I will use public transportation drive a motor vehicle not need any
- Do you own a motor vehicle? Yes No
- If yes, what year is the motor vehicle? _____ What model? _____

Student Loan(s)

- Do you have a prior student loan? Yes No
- What is the total amount of all government student loans that you have outstanding? _____
- Do you intend to apply for a student loan for this coming school year? Yes No
If yes, for what amount?
If yes, has your application been approved? Yes No

Line of Credit

- Do you have a line of credit? Yes No
- What is the total amount of Line of Credit? \$ _____
- What amount is currently available for use? \$ _____

Other Bursaries and Scholarships

- Have you applied or do you plan to apply for other bursaries/scholarships? Yes No
- Please list Below

Bursary/Scholarship	Amount	Confirmed	Confirmation Pending
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

Section 7 – Financial Resources – Income (Bursary Only)

Identify your sources of financial income: on a monthly basis and calculate the total amount for the number of months in your program for the school year (NOTE: Multiply the monthly amount by only one amount: 8, 10, OR 12 months). If your program is a different length of time, please specify and calculate.

INCOME SOURCE	TOTAL AMOUNT
	Length of School Year <input type="checkbox"/> 8 month school year <input type="checkbox"/> 10 month school year <input type="checkbox"/> 12 month school year <input type="checkbox"/> Other _____
Income from Savings or Work (after tax)	
Income from Spouse or Partner (after tax)	
Other income (please identify)	
Financial Contributions from Parent(s)	
Child Support	
Child Tax Benefit/Family Allowance	
GST Rebates	
Pension Income (orphan benefits, CPP)	
Social Assistance	
Community/Organization funding for Tuition, Books, and Materials <input type="checkbox"/> Confirmed <input type="checkbox"/> Confirmation Pending	
Community/Organization funding for Living Expenses <input type="checkbox"/> Confirmed <input type="checkbox"/> Confirmation Pending	
TOTAL INCOME	

Section 8 – Financial Expenses (Bursary Only)

- The Review committee will exercise its discretion in determining whether the expenses provided are reasonable when considering the overall shortfall forwarded by the applicant. As an example, rents vary widely from city to small town and the jury takes this into account when reviewing costs.
- The budget should cover **only the months that you are in school** (May be 8, 10, OR 12 months).
- If you are sharing a dwelling with someone who is not a dependant, do not include the costs for the second person.
- Loan or credit card payments or payments on major purchases such as cars should be included in the budget in the space provided in Section 8; please provide a brief explanation of the reason the debt was incurred.
- Use the table below to identify all of your expenses for the number of months in your program for this school year.

EXPENSE TYPE	TOTAL AMOUNT
	Length of School Year <input type="checkbox"/> 8 month school year <input type="checkbox"/> 10 month school year <input type="checkbox"/> 12 month school year <input type="checkbox"/> Other _____
Cost of Tuition/Training	
Cost of course materials: Books _____ Equipment _____ Supplies _____ Fees _____ Other _____	
Rent or Residence Costs	
Food	
Utilities (heat, electricity, water)	
Telephone _____ Internet _____	
Transportation Bus Pass _____ Gas _____ Insurance _____	
Toiletries, Personal Care, Laundry	
Childcare	
Cable TV, Entertainment, Recreation	
Clothing	
Debt Payments (car, loans, bills)	
Miscellaneous (Please Specify)	
TOTAL EXPENSES	

Section 12 – Involvement and Contribution to the Métis Community

This is an award for Métis people, therefore, your involvement/engagement/participation in the Métis community is of utmost importance.

The purpose of the Métis Health and Wellness Scholarship and Bursaries is to increase the number of Métis people working in the health fields.

Please provide responses.

1. Where were you born? _____

2. Where did you grow up? _____

3. Tell us about your family and community. _____

4. I am committed to Métis health care and demonstrate this by: _____

5. I participate in the Métis community by: _____

6. In the future I hope to contribute to Métis health care by: _____

Language:

Do you speak/read/write a First Nations, Inuit or Métis Language? No Yes

If yes, a little moderately fluently

Explain: _____

Do you speak/read/write French language? No Yes If yes, a little moderately fluently

Explain: _____

Section 13 – Declaration and Consent

- I have read and fully understand the guidelines that govern the application and Review Committee process, and I have provided answers to all questions which apply to me.
- I certify that all information contained on this form is true and correct. I understand that any false statements intentionally given on this application, by email, or telephone will disqualify my application and will affect my ability to access future funding.
- If I have not done so previously, I am attaching my personal financial information.
- I hereby give consent that MHWSB is authorized to release my contact information to MHWSB partners (including name, telephone number, e-mail, and mailing address), so that they may contact me personally.
- I hereby give consent for MHWSB to use/publish my name, photo, and relevant information on MHWSB's website, in MHWSB's brochure, for promotion, marketing, advertising, or in our communications.

Applicant's Signature: _____ Date: _____

Section 14 – Accompanying Documents

The following documents are required:

- 1) Proof of application/acceptance to the educational institution of choice. (NOTE: where acceptance has not yet occurred, for example for the fall 2007 term, awards will be contingent upon proof being provided by a designated date, to be determined)
- 2) Transcript of marks (most recent high school or university transcript) minimum GPA of 70%
- 3) Essay on career aspirations (1 page) and future professional relationship with the Métis community.
- 4) Two letters of support (one from Métis community leader; one from personal reference)
- 5) Saskatchewan Health card (photocopy of both sides)
- 6) Métis Card or Metis Local President (photocopy)

Full details can be found on the GDI website. www.qdins.org

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